

MASTER APPLICATION FOR EMPLOYMENT

GENERAL INFORMATION

Name (Last) Kaden	(First) Abigail	(Middle Initial) L	Home Telephone (385)695-8361
Address (Mailing Address) 10143 South 2460 East	(City) Sandy	(State) UT	(Zip) 84092 Other Telephone
E-Mail Address abbykaden@gmail.com		Desired Wage: DOE	

EDUCATION AND TRAINING

Name and Location of High school Last Attended: Orem High School						
Date Graduated or General Education (GED) Test Passed: GED						
College, Business School, Military (Most recent first)						
Name and Location	Dates Attended Month/Year	Credits Earned		Graduate	Degree & Year	Major or Subject
		Quarterly or Semester Hours	Other (Specify)			
Salt Lake Community College	From 2012	6-12 hrs		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Associate of Science	Generals – Focus in Media
	May 2014				High Honors	
	From			<input type="checkbox"/> Yes <input type="checkbox"/> No		
	To					
Occupational License, Certificate or Registration Utah Insurance Producer/Agent		Number	Where Issued Salt Lake City, UT		Expiration Date April 2013	
Languages Read, Written or Spoken Fluently Other Than English Basic German B.1 Level						

SPECIAL SKILLS (List all pertinent skills and equipment that you can operate)

<p>I am always willing to learn a new system. However, the programs I am currently familiar with are; Adobe Acrobat and Reader, All the Microsoft Office Programs, Adobe Premiere Pro, Photoshop CS6, and Lightroom 4. Data entry in AMS, Applied, regarding Independent Insurance data base and quoting systems, as well as Internet Search Engines, Skype, and other Networking sites. I have handled multiple phone lines, as well as fixed minor technical difficulties with phones, faxes, and printers.</p>

WORK EXPERIENCE (Most Recent First) (Include voluntary work and military experience)

Employer Berliner HC Lacrosse	Telephone Number neumannlax@gmx.de	From (Month/Year) June 2012
Address Wilskistrasse 70, 14163 Berlin, Germany		To (Month/Year) Present
Job Title Photographer/Videographer	Number Employees Supervised	
Specific Duties (Maximum 350 characters) Covered all the BHC home games, and traveled with the team for away games. Also, covered Berliner Open in 2012 and 2013, and the Lacrosse tournaments in Kiel in 2012 and 2013, and covered a couple Box Lacrosse Games as well. I also was the team photographer for the Czech National Team at the 2014 FIL Denver World Games. I am currently working on putting a documentary together with regards to the BHC team in Berlin.		Hours Per Week unlimited
Published Photos: Deník Czech Newspaper, and the BHC Club Magazines. Online Articles@ www.deutschlandadler.com , www.lacrosseallstars.com , http://www.europeanlacrosseleague.eu/en/2013-1/custodes-won-the-ell-2013 , http://www.berlinerhockeyclub.de/de/lacrosse/teams/herren1 Website: www.supergeilstudios.com		Last Annual Salary Volunteer
Reason For Leaving: Moved back to the USA		Supervisor Henrick Neumann
		May We Contact This Employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Employer Brandenburg British Pony Club	Telephone Number +49 0176-963-41-054	From (Month/Year) November 2010
Address Knobelsdorffstr. 13, 14059 Berlin		
Job Title Volunteer/Assistant	Number Employees Supervised	To (Month/Year) April 2011
Specific Duties (Maximum 350 characters) Assisted the Director, revamped and printed forms and schedules for the director Nicola. Mornings I would let the horses in and out of the hay, clean out the main the pasture, lay down fresh shavings under tent, cleaned inside and outside of the barn, raked leaves, cut branches, shoveling manure, cleaning old hay out and off of the fields, in the winter I shoveled the parking lot and paths for the horses and club members, laying down rock, Rounded the ponies up and brought them into the barn, and help the littler kids tack and un-tack before and after their lesson. Mixed feeds for the ponies and horses, and de-netted the hay after it was put into the bins. Helped lunge the horses and exercise the ponies. Made sure they were feed and medicines were given when Nicola was out of town. I also helped the vet when she came around with whatever she needed at the time		Hours Per Week 20+
		Last Annual Salary NA
		Supervisor Nicola Osterburg
Reason For Leaving: Went back to school, Deutsch courses – No time.		May We Contact This Employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Employer Trustco./Insur-America	Telephone Number (801)278-5341	From (Month/Year) March 2006
Address 2063 E. 3900 S. Salt Lake City, UT 84124		
Job Title Personal Lines Insurance Agent/CSR	Number Employees Supervised	To (Month/Year) July 2010
Specific Duties (Maximum 350 characters) Personal Lines CSR – Specific Duties Listed on Resume		Hours Per Week 40
		Last Annual Salary 32,000
		Supervisor Greg Kingdon, Kenneth Miller
Reason For Leaving Moved to Berlin, Deutschland		May We Contact This Employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Employer Discover Card	Telephone Number (801)994-2657	From (Month/Year) December 2005
Address 5420 West 1730 South West Valley, Utah 84104		
Job Title Balance Transfers Customer Service Agent	Number Employees Supervised	To (Month/Year) March 2006
Specific Duties (Maximum 350 characters) I worked in the Balance Transfers Department. For specific job description, see my Resume		Hours Per Week 40
		Last Salary NA
		Supervisor NA
Reason For Leaving Received a better job offer		May We Contact This Employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Employer Mai Thai Restaurant & Bar	Telephone Number (208) 344-84-24	From (Month/Year) 2003 to May 2004
Address 750 W Idaho Street Boise, ID 83702		
Job Title Waitress	Number Employees Supervised	
Specific Duties (Maximum 350 characters) Arrived early in order to set up my area of the restaurant and help others with their duties. Stayed after in order to complete tasks, such as folding napkins for the next day, restocking supplies, etc. Took orders from customers and served beverages and food in an efficient and timely manner.		Hours Per Week 25+
		Last Salary NA
		Supervisor

		Carlos
Reason For Leaving Moved back to Salt Lake City		May We Contact This Employer? X Yes <input type="checkbox"/> No
Employer Addition & Psychological Services	Telephone Number (801) 302-1155	From (Month/Year) Feb '02 to June '03
Address 1226 West South Jordan Parkway South Jordan, UT 84095		
Job Title Administrative Assistant	Number Employees Supervised	To (Month/Year) May '04 to Oct '05
Specific Duties (Maximum 350 characters) Assistant to the Administrator and Directors/CEO's in the Orem and South Jordan Offices. See Resume for job description.		Hours Per Week 25+
		Last Salary NA
		Supervisor Susan Bliss-Unander
Reason For Leaving 2 jobs at same time, full time in college, not enough hrs		May We Contact This Employer? X Yes <input type="checkbox"/> No

REFERENCES

Full Name Kenneth Miller	Relationship Ex-Boss/Agent
Company Insur-America now Trustco, Inc.	Telephone Number (801)278-5341
Address 2063 E. 3900 S. Salt Lake City, UT 84124	

Full Name Carol Bennett	Relationship Ex-Coworker
Company Insur-America/Trustco, Inc.	Telephone Number (801)278-5341
Address 2063 E. 3900 S. Salt Lake City, UT 84124	

Full Name Susan Bliss-Unander	Relationship Ex-Coworker/Administrator
Company Addition & Psychological Additions	Telephone Number (801)918-9437
Address 1226 West South Jordan Parkway South Jordan, UT 84095	